

Wilber Township—Iosco County
Board of Trustees Meeting
February 3, 2025
Approved Minutes

Call to Order: Supervisor, Mark Nunn called the meeting to order at 7:00 pm. Also present were Treasurer, Cheri Mioduch, and Trustees Mary Pingot and Steve Ferguson, Elections Clerk, Gary Mallon, Cemetery Sexton, Deb Mioduch, and IT, Dan Mioduch. Absent was Clerk, Robert White. There were three guests.

Approval of the January 6, 2025, Board of Trustees meeting minutes – no objection, approval as stands.

Approval of the amended October 7, 2024, meeting minutes – no objection, approval as stands.

Approval of the amended December 2, 2024, meeting minutes – no objection, approval as stands.

Treasurer’s Report – Motion to accept December 2024 report by Trustee, Mary Pingot; Second by Trustee, Steve Ferguson. January report is pending. Monthly expenditure/budget comparison was not presented.

Additions to the Agenda: 1. Letter from Robert White 2. ESTA Discussion 3. ET Fire Department presentation 4. Island lake

1st Public Comment Period: Individuals will be limited to three (3) minutes in which to address the Board.

Opened at 7:04 and closed at 7:05

The presentation from Develop Iosco, Executive Director Chirstopher Martin on the 2024 Annual Report.

The presentation from ET Fire Department, Andy Ryan on the 2024 Annual Report.

Committee/Commission Reports

- Zoning Administrator/Ordinance Enforcement: one new permit and no new blight violations.
- Planning Commission: Next regular meeting is February 13th at 8 am.
- Cemetery: No report
- Assessor: No report

New Business:

- Need to Schedule Budget Workshop for the 25/26 fiscal year. Notice must be posted 18 hours prior to budget workshop. Everyone agreed on February 19th, 9:00 a.m.
- Trustee, Mary Pingot discussed the update on BS&A. Discussion took place regarding the cost, the initial deposit that was paid in 2020 when the project was paused, and the annual fees to the Township. The issue was tabled so the Board could consider further.
- Discussion on computer updates for Windows 11 from IT, Dan Mioduch. The election backup laptop will need to be replaced. We will dispose of the Sexton computer and move the Assessor computer to the Sexton desk. The Zoning computer will be moved to the Assessor’s, which will become the common computer in the office and will be utilized by both the Zoning and Assessor as required. The two computers that need to be updated to be able to run Windows 11 will include the Clerk and the Election desktops. There was also discussion on the need for each computer to have its own Microsoft 365 license because currently we have a single 5-seed license which is difficult with individual emails. Election Clerk, Gary Mallon noted that the election backup laptop has a \$1,000 grant that will cover most of the cost for the election laptop. This will be further discussed with the Budget Workshop.
- Addition to agenda #1: Letter of resignation from Robert White, recommended Trustee, Mary Pingot. Motion was made by Supervisor, Mark Nunn, to accept the resignation letter and appoint

Trustee, Mary Pingot, as the new Clerk. Second by Trustee, Steve Ferguson. Roll call vote was taken with all ayes, motion carried.

- Addition to Agenda #3 – Island Lake refund from assessment needs to be refunded.
- Addition to Agenda #2 – Trustee, Mary Pingot discussed the Employee Sick Time Act from State of Michigan is set to go into effect February 21, 2025. Good chance they will delay the implementation of the requirement since the House and Senate are not agreeing on the details at this time. All elected and appointed officials will be exempt, but we do still have some employees that may be eligible. Trustee, Mary Pingot will research further regarding government agencies and draw up the necessary policies, if required.

Unfinished Business:

- Meeting transcripts were provided to the Board of Trustees from December 5, 2024, Zoning Board of Appeal’s public hearing regarding the Kubisiak’s Variance Request. Trustee, Mary Pingot noted the minutes were approved and they were mailed out to all required parties.
- MSHDA Housing Readiness Grant – Trustee, Mary Pingot reviewed again, and discussion ensued on the pre-written answers from NEMCOG. The survey will need to be redone. Further discussion on the requirement of the State on Housing. Motion made by Treasurer, Cheri Mioduch to allow Trustee Mary Pingot to pursue the grant for \$50,000. Seconded by Trustee Steve Ferguson. Roll call vote, all ayes, motion carried.

Correspondence: Reviewed, no comment.

Announcements: 2025 IRS Mileage rate is .70/mile.

Paying of the Bills: Moved by Trustee, Mary Pingot, seconded by Treasurer, Cheri Mioduch to pay the bills as presented. All ayes, motion carried.

2nd Public Comment Period: Individuals will be limited to three (3) minutes in which to address the Board.

Opened at 8:04 and closed at 8:12

- Sexton, Deb Mioduch inquired about any future power outages. None noted in our area.
- Public comment was made by Jim Nelkie regarding the Woods Road repair. He would like an asphalt or seal coat, if possible, on the whole road. Supervisor, Mark Nunn discussed the past repairs that have been made by Iosco County Road Commission and the Township and what would need to be done to be repaired again. Supervisor, Mark Nunn stated that he would reach out for a quote from Iosco County Road Commission and stated that they probably will need to take the road further to the top of the hill.

Adjournment: There being no further business, moved by Pingot to adjourn the meeting at 8:13 p.m.

Respectfully submitted,

_____/s/_____
Mary Pingot, Clerk